



Title <small>Mr, Mrs, Dr etc</small>	Family Name	First Name
Full Address		
Country	Contact Email	
Student Telephone	Next of Kin Telephone	
Course Start Date <small>(Any Monday) dd/mm/yyyy</small>	Date of Birth <small>dd/mm/yyyy</small>	
Course End Date <small>(Normally Friday) dd/mm/yyyy</small>	Male	Female
Your level of English is:		
Beginner*	Elementary (A1)	Lower Inter. (A2)
Upper Inter. (B2)	Advanced (C1)	Proficiency (C2)
<small>*Please note that Beginner students are advised to follow "one to one" lessons.</small>		

Tell us about yourself

What do you hope to achieve by the end of the course?

DESIGN YOUR OWN PROGRAMME -

1. Which English language course would you like?

Micro-Gen 20 <small>(20 group General English Lessons per week. Micro-sized classes, Average 3 -low season. Average 5-high season.)</small>	How many weeks?	1	2	3	
			1 Week Only	2 Weeks	Extra weeks, special rate
	September – June		€528	€913	€418/week
	July + August		€572	€1,012	€456/week

Micro-Gen 20 + 6 <small>(20 Micro-group General English + 6 'one to one' lessons per week)</small>	How many weeks?	1	2	3	
			1 Week Only	2 Weeks	Extra weeks
	September – June		€798	€1,441	€709/week
	July + August		€896	€1,556	€742/week

121PT One to One Private Tuition (General English)	€53/hr	hrs/wk for	weeks	€
121PT One to One Private Tuition (Business English)	€60/hr	hrs/wk for	weeks	€
221PT Two to One Private Tuition	€35/hr	hrs/wk for	weeks	€

2. Are you interested in our leisure programme options? YES NO

General Leisure Programme at €145/wk.
(A mix of sporting, cultural and creative activities on three afternoons per week)

How many weeks? 1 2 3 €

Excursion at the weekend at €60 per day? YES NO

How many days? 1 2 3 €

ONLINE ENGLISH OPTIONS

Would you like to enhance your English Language learning experience face to face online via **skype** with your teachers? Take lessons **before** you arrive to practise your English Language Skills and/or **after** you leave to continue your improvement.

Book Now to avail of our Discounted **Price** 5 Lessons €99 10 Lessons €187 20 Lessons €363 €

<http://www.atlantic-english.com/courses/on-line-english-programmes>

DEPOSIT Paid before Nov. 20th: -5% off total of above €

FULL FEES Paid before Nov. 20th: -10% off total of above €

What skills do you hope to improve most: reading, writing, listening or speaking?

Have you completed any of the following exams?

IELTS
Mark: 1 2 3 4 5 6 7 8 9

Cambridge
KET PET FCE CAE

Trinity
1 2 3 4 5 6 7 8 9 10 11 12

Are you allergic to animals?
If yes please explain: YES NO

Do you have any other allergies?
If yes please explain: YES NO

Do you smoke? YES NO

Do you have special dietary needs?
If yes please explain:
Vegan Dairy Free Vegetarian
Coeliac Wheat Free
Other:

Any other comments or special requests (such as repeat host family)?

Host Family	How many weeks?			
	1	2	3	€
Weekly Rates				
Standard				
Executive				
September – May	€270	€308		
June - August	€325	€374		

Dietary needs supplement €45 per week (Coeliac, Gluten Free, Vegan or Dairy Free) €

2 and 3 bedroom apartment (Sleeps 4) €950-€1400 per week €

If your chosen apartment is unavailable you will be placed in a similar accommodation

Utilities (Electricity, Gas, Internet, Rubbish Disposal) €65 per week €

Refundable Damages Deposit €200 €

End of stay cleaning fee €75 €

INSURANCE

Would you like the Atlantic School of English to arrange Insurance for you? ☐ YES ☐ NO

Medical Insurance (for the duration of your stay up to 90 days) €80 €

Cancellation Insurance* (in case you have to cancel after your fees are paid) €18/week €

*Available to students whose trips are originating in the EEA countries only

Please refer to <http://www.atlantic-english.com/docs/student-insurance-policy-wording.pdf> for more information

TRAVEL DETAILS (can be sent later)

Will you require a city or airport transfer? one-way (€130) return (€260) €

(*Please note: This is not a public taxi, it's an arrangement fee per person for our private car transfer)

A	Which Airport are you flying from?				
Date	Time	Carrier	Flight No	Arr. Airport	

D	Which Airport are you flying back to?				
Date	Time	Carrier	Flight No	Arr. Airport	

(Arrival normally Sunday, Departure Saturday. Please enquire if you need extra nights.)

Unsociable hours arrival or departure fee € 45 each way €

(unsociable hours are flight arrivals or departures between 8pm and 8am)

Administration and Registration Fee (this applies to every booking) €98 per student €

Total Fee €

REQUIRED DEPOSIT (25%) €

BOOKING YOUR COURSE

To book your place on a course, we will need to secure an advance deposit of 25% of the total fee. Please complete this application form and return it to us with proof of a payment transfer to the account below. Or, you may also pay by credit card Visa or MasterCard (phone or fax details in confidence). Full remaining fees can be paid at any time up to 3 weeks before arrival. Please review our attached Terms & Conditions.

Bank name & address: AIB Bank, Bridge Street, Skibbereen, Co. Cork, Republic of Ireland.
Account name: Atlantic School of English and Active Leisure Ltd
IBAN number: IE14AIBK93637515265020 **Swift:** AIBKIE2D

By signing/typing my name I accept attached Terms & Conditions and I understand that all fees and charges will not be refunded after my course starts. I am aware, however, that Atlantic S.E.A.L may allow me to continue in the future should unavoidable circumstances cause premature departure.

Sign/Type Full Name

Date

dd/mm/yyyy

TERMS & CONDITIONS

CANCELLATION POLICY

Bookings may be cancelled up to 3 weeks prior to commencement of the course but you will lose the 25% booking deposit. For cancellations received between 14-21 days before commencement of course 60% of full amount will be refunded; for cancellations received 13 - 7 days before commencement of course 30% of full amount will be refunded. No refund for any cancellation less than 7 days before arrival or after the course has commenced. This includes days missed during the course, late arrival or early departure. In some circumstances we may allow you to continue your course at a later date at a discounted cost but this will be at the Director's discretion. Long term students may discuss taking some holiday weeks during their course and only a retainer fee for accommodation will be charged. Their lessons will then recommence on their return with no lesson weeks lost. In all circumstances the small registration/administration fee is not refunded. In the event of a visa being refused, the school fees will be refunded no later than 20 days after we have been informed and proof shown of refusal. A cancellation charge of 150Euro will apply.

REFUNDS

I understand that all fees and charges will not be refunded after my course starts. I am aware, however, that Atlantic S.E.A.L will allow me to continue my course at a later date should unavoidable circumstances cause premature departure.

INSURANCE

Insurance is the responsibility of the course participants. Students should arrange medical insurance in their own country before departure. EU students should bring E111 forms. Travel insurance is also recommended.

ARRIVAL & DEPARTURES

Please note that arrival is normally Sunday and departure is Saturday. Extra days may be added on at an additional fee to fit in with flight possibilities. Simply ask us for more information.

Please also note that the airport transfer cost is not for the actual 'car fare' as in order to keep costs down for our clients it is not a taxi but a private vehicle. You are insured as an unpaid passenger. Therefore the cost involved is a per person 'arrangement fee' only. Thus transfers costs cannot be 'shared' as one is not paying for the car, just for the administration time involved in organising this i.e. supplying the driver with full details of your arrival/ departure also informing the client etc. If you would prefer us to reserve a commercial taxi please let us know and we will do so. You can thus pay the taxi driver directly.