

General and Business English Programme (Bildungsurlaub)



Family Name				First Name		
Address						
Country				Telephone		
Contact Email				Date of Birth		
Course Start Date				Course End Date		
<small>dd/mm/yyyy</small>	<small>(Any Monday)</small>			<small>dd/mm/yyyy</small>	<small>(Normally Friday)</small>	
Your level of English is:				Male	Female	
Beginner*	Elementary (A1)	Lower Inter. (A2)	Intermediate (B1)			
Upper Inter. (B2)	Advanced (C1)	Proficiency (C2)				

*Please note that Beginner students are advised to follow "one to one" lessons.

Tell us about yourself

GENERAL AND BUSINESS ENGLISH OPTIONS

1. General English Language Skills Programme for Bildungsurlaub (mini-group 4-6)

30 lessons of General English in a mini-group of 4-6 students only. All classroom materials & resources. Free Wi-Fi & complementary use of school computer/ipads. Free tea/coffee & snacks at break time, Pre course level assessment & needs analysis,. Graded Certificate on departure & full progress report form your teacher.

2. Business English Skills Programme for Bildungsurlaub (micro-group 2-4)

30 lessons of Business English in a micro-group of 2-4 students only. All classroom materials & resources. Free Wi-Fi & complementary use of school computer/ipads. Free tea/coffee & snacks at break time, pre course level assessment & Business needs analysis,. Graded Certificate on departure & full progress report form your teacher.

Option 1 €480 per week	How many weeks?	1	2	3
Option 2 €980 per week	How many weeks?	1	2	3

COST

€ _____

€ _____

What do you hope to achieve by the end of the course?

What skills do you hope to improve most: reading, writing, listening or speaking?

Have you completed any of the following exams?

IELTS

Mark: 1 2 3 4 5 6 7 8 9

Cambridge

KET PET FCE CAE

Trinity

1 2 3 4 5 6 7 8 9 10 11 12

YES NO

Are you allergic to animals?

If yes please explain:

YES NO

Do you have any other allergies?

If yes please explain:

YES NO

Do you smoke?

YES NO

Any special dietary needs?

If yes please explain:

Any other comments or special requests?

ONLINE ENGLISH OPTIONS

Would you like to enhance your English Language learning experience face to face online via **skype** with your teachers? Take lessons before you arrive to practise your English Language Skills and/or after you leave to continue your improvement.

Book Now to avail of our Discounted Price 5 Lessons €90 10 Lessons €170 20 Lessons €330

€ _____

<http://www.atlantic-english.com/courses/on-line-english-programmes>



Host Family	How many weeks?			€
	1	2	3	
Weekly Rates	Standard	*Self-Catering	Executive	
September – June	€205	€135	€245	
July + August	€215	€145	€270	

*This means you share a host's home but cook for yourself

Hotel Accommodation*

B&B Only**:	Single €80	Double €130	How many nights?	€
B&B + 3 Course Evening Meal**:	Single €100	Double €150	How many nights?	€

*Price subject to change
**Price per night

Apartment (Sleeps 4) €750/week* If your chosen apartment is unavailable you will be placed in a similar accommodation
*Excluding utility bills (meters will be read at the beginning and end of your stay) €

Refundable Damages Deposit €200 €

Cleaning fee €45 €

Accommodation arrangement fee €28 €

INSURANCE

Would you like the Atlantic School of English to arrange Insurance for you? YES NO

Medical Insurance (for the duration of your stay up to 90 days) €75 €

Cancellation Insurance* (in case you have to cancel after your fees are paid) €16/week €

*Available to students whose trips are originating in the EEA countries only

Please refer to <http://www.atlantic-english.com/docs/aseal-insurance-partner-key-facts.pdf> for more information

TRAVEL DETAILS (can be sent later)

Will you require airport transfer?

Cork Airport (per person)	one-way(€90)	return (€180)
Cork City (per person)	one-way(€95)	return (€190)
Kerry (per person)	one-way (€95)	return (€190)

(*Not a public taxi, it's an arrangement fee per person for our private car transfer)

A Which Airport are you flying from?

Date	Time	Carrier	Flight No	Arr. Airport
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D Which Airport are you flying back to?

Date	Time	Carrier	Flight No	Arr. Airport
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(Arrival normally Sunday, Departure Saturday. Please enquire if you need extra nights.)

Unsociable hours arrival or departure fee (unsociable hours are flight arrivals or departures between 8pm and 8am) €30 €

Are you a first time applicant? YES NO €

If yes, add registration fee €72

If you are a return student please add €32 Admin Fee only

Total Fee €

REQUIRED DEPOSIT (25%) €

BOOKING YOUR COURSE

To book your place on a course, we will need to secure an advance deposit of 25% of the total fee. Please complete this application form and return it to us with proof of a payment transfer to the account below. Or, you may also pay by credit card Visa, Amex, MasterCard (phone or fax details in confidence). Full remaining fees can be paid at any time up to 3 weeks before arrival. Please review our attached Terms & Conditions.

Bank name & address: AIB Bank, Main Street, Skibbereen, SW Cork, Republic of Ireland.

Account name: Atlantic English Language Services

IBAN number: IE21AIBK93636703239094 **Swift:** AIBKIE2D

By signing/typing my name I accept attached Terms & Conditions and I understand that all fees and charges will not be refunded after my course starts. I am aware, however, that Atlantic S.E.A.L may allow me to continue in the future should unavoidable circumstances cause premature departure.

Sign/Type Full Name

Date

dd/mm/yyyy

TERMS & CONDITIONS

CANCELLATION POLICY

Bookings may be cancelled up to 3 weeks prior to commencement of the course but you will lose the 25% booking deposit. For cancellations received between 14-21 days before commencement of course 60% of full amount will be refunded; for cancellations received 13 - 7 days before commencement of course 30% of full amount will be refunded. No refund for any cancellation less than 7 days before arrival or after the course has commenced. This includes days missed during the course, late arrival or early departure. In some circumstances we may allow you to continue your course at a later date at a discounted cost but this will be at the Director's discretion. Long term students may discuss taking some holiday weeks during their course and only a retainer fee for accommodation will be charged. Their lessons will then recommence on their return with no lesson weeks lost. In all circumstances the small registration/administration fee is not refunded. In the event of a visa being refused, the school fees will be refunded no later than 20 days after we have been informed and proof shown of refusal. A cancellation charge of 150Euro will apply.

REFUNDS

I understand that all fees and charges will not be refunded after my course starts. I am aware, however, that Atlantic S.E.A.L will allow me to continue my course at a later date should unavoidable circumstances cause premature departure.

INSURANCE

Insurance is the responsibility of the course participants. Students should arrange medical insurance in their own country before departure. EU students should bring E111 forms. Travel insurance is also recommended.

ARRIVAL & DEPARTURES

Please note that arrival is normally Sunday and departure is Saturday. Extra days may be added on at an additional fee to fit in with flight possibilities. Simply ask us for more information.

Please also note that the airport transfer cost is not for the actual 'car fare' as in order to keep costs down for our clients it is not a taxi but a private vehicle. You are insured as an unpaying passenger. Therefore the cost involved is a per person 'arrangement fee' only. Thus transfers costs cannot be 'shared' as one is not paying for the car, just for the administration time involved in organising this i.e. supplying the driver with full details of your arrival/ departure also informing the client etc. If you would prefer us to reserve a commercial taxi please let us know and we will do so. You can thus pay the taxi driver directly.