

# Home English Language Programme (H.E.L.P) | Application Form

**Title**  **Family Name**  **First Name**   
Mr, Mrs, Dr etc

**Full Address**

**Country**  **Contact Email**

**Student Telephone**  **Next of Kin Telephone**

**Course Start Date**   
(Any Monday) dd/mm/yyyy

**Date of Birth**   
dd/mm/yyyy

**Course End Date**   
(Normally Friday) dd/mm/yyyy

**Male**  **Female**

Your level of English is:

Beginner\*    Elementary (A1)    Lower Inter. (A2)    Intermediate (B1)

Upper Inter. (B2)    Advanced (C1)    Proficiency (C2)

\*Please note that Beginner students are advised to follow "one to one" lessons.

**Tell us about yourself**

**What do you hope to achieve by the end of the course?**

**What skills do you hope to improve most: reading, writing, listening or speaking?**

**Have you completed any of the following exams?**

**IELTS**  
 Mark: 1 2 3 4 5 6 7 8 9

**Cambridge**  
 KET    PET    FCE    CAE

**Trinity**  
 1 2 3 4 5 6 7 8 9 10 11 12

**Are you allergic to animals?**    YES    NO  
 If yes please explain:

**Do you have any other allergies?**    YES    NO  
 If yes please explain:

**Do you smoke?**    YES    NO

**Any special dietary needs?**    YES    NO  
 If yes please explain:

**Vegan**   **Dairy Free**   **Vegetarian**  
**Coeliac**   **Wheat Free**  
 Other:

**Any other comments or special requests?**

## COURSE DETAILS

### 1. Which English language course would you like?

**20 hours of 'One-to-One' Lessons**

How many weeks?    1    2    3  

	1 Week Only	Extra weeks, special rate
September – June	€1295	€1240/week
July + August	€1385	€1215/week

**20 hours of 'Two-to-One'**

How many weeks?    1    2    3  

	1 Week Only	Extra weeks
September – June	€965	€890/week
July + August	€1135	€1125/week

### 2. Leisure Programme

The Home English Language Programme also includes one evening entertainment and two afternoons of leisure activities. Please let us know what interests you and we will try our best to include it in the on-going programme:

- Kayaking
- Sailing lessons
- Enjoying Live Music
- Irish history and archaeology
- Horse riding\*
- Trips to the Cinema
- Golf
- Scuba Diving\*\*
- Irish music lessons
- Beach and countryside walks
- Excursions by bicycle
- Irish cookery
- Socialising in a traditional Irish pub
- Irish Dancing
- Tennis

\* Individual lessons also available. Special rates apply.  
 \*\* "Discover Scuba Diving" one-day experiences, diving trips, as well as full diving qualification courses can be arranged.  
 Ask us for more details about this exciting activity from our sister company ([www.diveology.com](http://www.diveology.com)).

### Opportunity to also take part in an additional excursion at the weekend Cost €60

How many weekend excursions?    1    2    3  

## ONLINE ENGLISH OPTIONS

**Would you like to enhance your English Language learning experience face to face online via with your teachers? Take lessons before you arrive to practise your English Language Skills and/or after you leave to continue your improvement.**

Book Now to avail of our Discounted Price   5 Lessons €90   10 Lessons €170   20 Lessons €330

<http://www.atlantic-english.com/courses/on-line-english-programmes>

## INSURANCE

**Would you like the Atlantic School of English to arrange Insurance for you?**    YES    NO

**Medical Insurance (for the duration of your stay up to 90 days) €75**

**Cancellation Insurance\* (in case you have to cancel after your fees are paid) €16/week**

\*Available to students whose trips are originating in the EEA countries only

Please refer to <http://www.atlantic-english.com/docs/aseal-insurance-partner-key-facts.pdf> for more information

## TRAVEL DETAILS (can be sent later)

## Will you require airport transfer?

<b>Cork Airport (per person)</b>	one-way (€90)	return (€180)
<b>Cork City (per person)</b>	one-way (€95)	return (€190)
<b>Kerry (per person)</b>	one-way (€95)	return (€190)

(\*Not a public taxi, it's an arrangement fee per person for our private car transfer)

€ \_\_\_\_\_

## A Which Airport are you flying from?

Date	Time	Carrier	Flight No	Arr. Airport
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## D Which Airport are you flying back to?

Date	Time	Carrier	Flight No	Arr. Airport
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(Arrival normally Sunday, Departure Saturday. Please enquire if you need extra nights.)

Unsociable hours arrival or departure fee (unsociable hours are flight arrivals or departures between 8pm and 8am) €30

€ \_\_\_\_\_

## Are you a first time applicant?

YES NO

€ \_\_\_\_\_

If yes, add registration fee €72

Total Fee

€ \_\_\_\_\_

If you are a return student please add €32 Admin Fee only

REQUIRED DEPOSIT (25%)

€ \_\_\_\_\_

## BOOKING YOUR COURSE

To book your place on a course, we will need to secure an advance deposit of 25% of the total fee. Please complete this application form and return it to us with proof of a payment transfer to the account below. Or, you may also pay by credit card Visa, Amex, MasterCard (phone or fax details in confidence). Full remaining fees can be paid at any time up to 3 weeks before arrival. Please review our attached Terms & Conditions.

**Bank name & address:** AIB Bank, Main Street, Skibbereen, SW Cork, Republic of Ireland.**Account name:** Atlantic English Language Services**IBAN number:** IE21AIBK93636703239094 **Swift:** AIBKIE2D

By signing/typing my name I accept attached Terms & Conditions and I understand that all fees and charges will not be refunded after my course starts. I am aware, however, that Atlantic S.E.A.L may allow me to continue in the future should unavoidable circumstances cause premature departure.

Sign/Type Full Name

Date

dd/mm/yyyy

## TERMS & CONDITIONS

### CANCELLATION POLICY

Bookings may be cancelled up to 3 weeks prior to commencement of the course but you will lose the 25% booking deposit. For cancellations received between 14-21 days before commencement of course 60% of full amount will be refunded; for cancellations received 13 - 7 days before commencement of course 30% of full amount will be refunded. No refund for any cancellation less than 7 days before arrival or after the course has commenced. This includes days missed during the course, late arrival or early departure. In some circumstances we may allow you to continue your course at a later date at a discounted cost but this will be at the Director's discretion. Long term students may discuss taking some holiday weeks during their course and only a retainer fee for accommodation will be charged. Their lessons will then recommence on their return with no lesson weeks lost. In all circumstances the small registration/administration fee is not refunded. In the event of a visa being refused, the school fees will be refunded no later than 20 days after we have been informed and proof shown of refusal. A cancellation charge of 150Euro will apply.

### REFUNDS

I understand that all fees and charges will not be refunded after my course starts. I am aware, however, that Atlantic S.E.A.L will allow me to continue my course at a later date should unavoidable circumstances cause premature departure.

### INSURANCE

Insurance is the responsibility of the course participants. Students should arrange medical insurance in their own country before departure. EU students should bring E111 forms. Travel insurance is also recommended.

### ARRIVAL & DEPARTURES

Please note that arrival is normally Sunday and departure is Saturday. Extra days may be added on at an additional fee to fit in with flight possibilities. Simply ask us for more information.

Please also note that the airport transfer cost is not for the actual 'car fare' as in order to keep costs down for our clients it is not a taxi but a private vehicle. You are insured as an unpaying passenger. Therefore the cost involved is a per person 'arrangement fee' only. Thus transfers costs cannot be 'shared' as one is not paying for the car, just for the administration time involved in organising this i.e. supplying the driver with full details of your arrival/ departure also informing the client etc. If you would prefer us to reserve a commercial taxi please let us know and we will do so. You can thus pay the taxi driver directly.