

Family Name	First Name
Full Address	
Country	Guardian Email
Student Telephone	Next of Kin Telephone
Course Start Date <small>(Any Monday) dd/mm/yyyy</small>	Date of Birth <small>dd/mm/yyyy</small>
Course End Date <small>(Normally Friday) dd/mm/yyyy</small>	Male <input type="checkbox"/> Female <input type="checkbox"/>
Your level of English is:	First Time Student <input type="checkbox"/> YES <input type="checkbox"/> NO
Beginner*    Elementary (A1)    Lower Inter. (A2)    Intermediate (B1)	
Upper Inter. (B2)    Advanced (C1)    Proficiency (C2)	

\*Please note that Beginner students are advised to follow "one to one" lessons.

Tell us about yourself

## COURSE DETAILS

### Junior Programme Without Accommodation

Cost without accommodation/food: €620 per week

#### Programme includes

#### Language

20 English lessons/week + Teachers report + Certificate

#### Leisure

An exciting and varied leisure programme 5 afternoons per week. Full-day excursion at the weekends + adult guide + leisure transport fares + equipment hire for sporting leisure activities

## COST

What do you hope to achieve by the end of the course?

What skills do you hope to improve most: reading, writing, listening or speaking?

Have you completed any of the following exams?

#### IELTS

Mark: 1 2 3 4 5 6 7 8 9

#### Cambridge

KET    PET    FCE    CAE

#### Trinity

1 2 3 4 5 6 7 8 9 10 11 12

YES NO

Are you allergic to animals?

If yes please explain:

## INSURANCE

Would you like the Atlantic School of English to arrange Insurance for you?  YES  NO

Medical Insurance (for the duration of your stay up to 90 days) €75

Cancellation Insurance\* (in case you have to cancel after your fees are paid) €16/week

\*Available to students whose trips are originating in the EEA countries only

Please refer to <http://www.atlantic-english.com/docs/aseal-insurance-partner-key-facts.pdf> for more information

## TRAVEL DETAILS (can be sent later)

Will you require airport transfer?

Cork Airport (per person)	one-way(€90)	return (€180)
Cork City (per person)	one-way(€95)	return (€190)
Kerry (per person)	one-way (€95)	return (€190)

(\*Not a public taxi, it's an arrangement fee per person for our private car transfer)

Which Airport are you flying from?

A	Date	Time	Carrier	Flight No	Arr. Airport
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Which Airport are you flying back to?

D	Date	Time	Carrier	Flight No	Arr. Airport
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(Arrival normally Sunday, Departure Saturday. Please enquire if you need extra nights.)

Unsociable hours arrival or departure fee €30 (unsociable hours are flight arrivals or departures between 8pm and 8am)

Please inform us if your child requires assistance with check-in or if they require a chaperone until their flight leaves. If this is required we will adjust the Invoice accordingly.

Registration/ Administration Fee €65 per student

Total Fee

REQUIRED DEPOSIT (25%)

Do you have any other allergies?

If yes please explain:

Other:

Do you smoke?

Any special dietary needs?

If yes please explain:

Vegan    Dairy Free    Vegetarian  
Coeliac    Wheat Free

Other:

Any other comments or special requests?

## BOOKING YOUR COURSE

To book your place on a course, we will need to secure an advance deposit of 25% of the total fee. Please complete this application form and return it to us with proof of a payment transfer to the account below. Or, you may also pay by credit card Visa, Amex, MasterCard (phone or fax details in confidence). Full remaining fees can be paid at any time up to 3 weeks before arrival. Please review our attached Terms & Conditions.

**Bank name & address: AIB Bank, Bridge Street, Skibbereen, Co. Cork, Republic of Ireland.**

**Account name: Atlantic School of English and Active Leisure Ltd**

**IBAN number: IE14AIBK93637515265020      Swift: AIBKIE2D**

By signing/typing my name I accept attached Terms & Conditions and I understand that all fees and charges will not be refunded after my course starts. I am aware, however, that Atlantic S.E.A.L may allow me to continue in the future should unavoidable circumstances cause premature departure.

Sign/Type Full Name

Date

dd/mm/yyyy

## TERMS & CONDITIONS

### CANCELLATION POLICY

Bookings may be cancelled up to 3 weeks prior to commencement of the course but you will lose the 25% booking deposit. For cancellations received between 14-21 days before commencement of course 60% of full amount will be refunded; for cancellations received 13 - 7 days before commencement of course 30% of full amount will be refunded. No refund for any cancellation less than 7 days before arrival or after the course has commenced. This includes days missed during the course, late arrival or early departure. In some circumstances we may allow you to continue your course at a later date at a discounted cost but this will be at the Director's discretion. Long term students may discuss taking some holiday weeks during their course and only a retainer fee for accommodation will be charged. Their lessons will then recommence on their return with no lesson weeks lost. In all circumstances the small registration/administration fee is not refunded. In the event of a visa being refused, the school fees will be refunded no later than 20 days after we have been informed and proof shown of refusal. A cancellation charge of 150Euro will apply.

### CANCELLATION POLICY (COVID-19)

In the event that a course is cancelled due to the direct cause of Covid-19 illness, government directive (in Ireland or student's own country) Atlantic S.E.A.L will refund the amount paid to date less a 150EUR cancellation fee. If you choose to move or postpone your booking due to Covid-19 there will be no cancellation fee implemented. Any postponements must be given in writing and the new course dates must be within 2 years of the original start date. Atlantic S.E.A.L reserve the right to give alternative dates if the clients chosen dates are not suitable or do not coincide with an ongoing course. Any Covid-19 cancellations and refund requests must be accompanied by a written statement from a registered medical practitioner or supporting documentation showing a government directive. Any and all other cancellations will be subject to the cancellation policy outlined above.

### REFUNDS

I understand that all fees and charges will not be refunded after my course starts. I am aware, however, that Atlantic S.E.A.L will allow me to continue my course at a later date should unavoidable circumstances cause premature departure.

### INSURANCE

Insurance is the responsibility of the course participants. Students should arrange medical insurance in their own country before departure. EU students should bring E111 forms. Travel insurance is also recommended.

### ARRIVAL & DEPARTURES

Please note that arrival is normally Sunday and departure is Saturday. Extra days may be added on at an additional fee to fit in with flight possibilities. Simply ask us for more information.

Please also note that the airport transfer cost is not for the actual 'car fare' as in order to keep costs down for our clients it is not a taxi but a private vehicle. You are insured as an unpaying passenger. Therefore the cost involved is a per person 'arrangement fee' only. Thus transfers costs cannot be 'shared' as one is not paying for the car, just for the administration time involved in organising this i.e. supplying the driver with full details of your arrival/ departure also informing the client etc. If you would prefer us to reserve a commercial taxi please let us know and we will do so. You can thus pay the taxi driver directly.